

ARBOR PLACE HOMEOWNERS ASSOCIATION

2251 NORTH LOOP 336 WEST, SUITE C, CONROE TEXAS 77304

936-521-6900 PHONE 936-521-6901 FAX

www.arborplacehoa.com

Michelle@commonvestmgmt.com



Name: _____

Address: _____

Phone: _____ Email: _____

The inclusion of an email address authorizes the use of electronic mail for official responses for this request.

The **Declaration of Covenants, Conditions and Restrictions** (the “Deed Restrictions”) for **Arbor Place Homeowners Association** specifies that all improvements as defined in the Deed Restrictions must be approved in writing by the Architectural Control Committee at least 30 days prior to beginning construction or improvement. To assist in your compliance with this restriction, please complete this form and submit with your plans and specifications for the proposed improvement.

Return completed form via mail, fax or email to:
Commonvest Community Association Management
2251 N. Loop 336 W. Suite C
Conroe, Texas 77304
936-521-6901
Michelle@commonvestmgmt.com

The plans and specifications will not be considered complete or reviewed without the following items:

- ☐ A **plot plan** or **survey** showing the location and dimensions of all existing and proposed improvements
- ☐ Existing and finished **grades** and lot **drainage provisions** shall be indicated
- ☐ The **structural design, exterior elevations, materials, colors, textures and shapes** of all improvements
- ☐ Estimated **time frame for completion** of project _____
- ☐ \$30 Non-refundable Admin fee payable to Commonvest

TYPE OF IMPROVEMENT

- | | | | | |
|--|---------------------------------------|--|--|-------------------------------------|
| <input type="checkbox"/> Basketball Goal | <input type="checkbox"/> Fence | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Playscape | <input type="checkbox"/> Irrigation |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Storage Shed | <input type="checkbox"/> Ext. Painting | <input type="checkbox"/> Patio/Patio Cover | <input type="checkbox"/> Other |